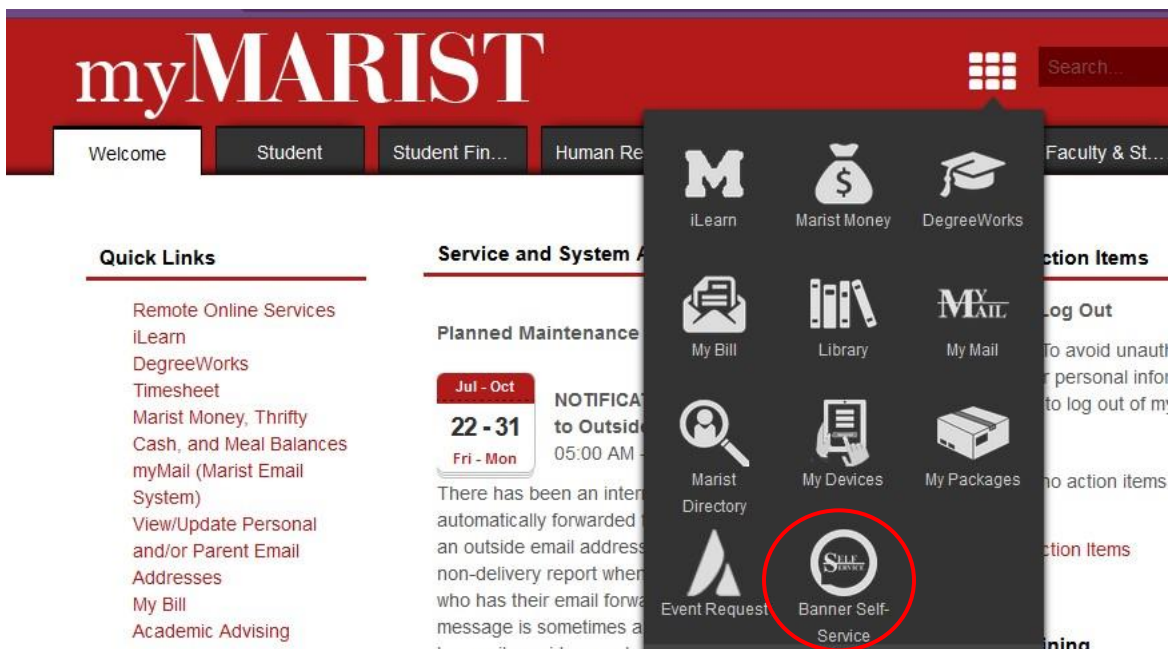


Banner 9 (SSB9) Registration

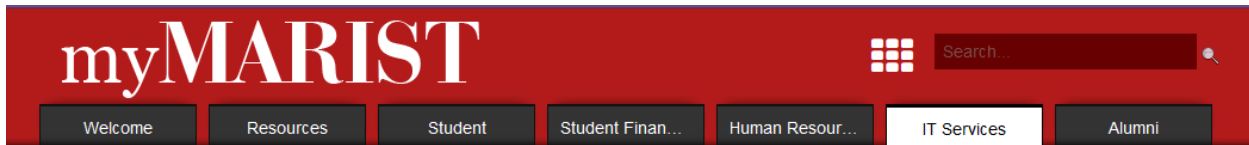
SSB9 Registration is an upgrade to our existing registration system. It offers more features designed to help make the registration process more seamless for students. Everything from searching for courses to planning your schedule, can be done through SSB9 Registration. The slides below provide more detail on the new upgraded system.

Getting Started:

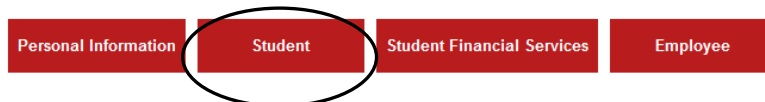
Log into your myMarist account and click on the 9-box to get to Banner Self-Service



Then click on Student Reg:



Self Service Banner



General Profile

Personal Information

View and update your biographical and demographic information.

Then Student Registration:

Student

Student Registration

Prepare for Registration, Plan Ahead, View Registration Information, Register for Classes, Browse Classes, and Browse Course Catalog.

Student Records

View your holds, grades and transcripts

Courses, Grades, Academic Profile

Schedule Planner

Additional Information about College Scheduler

DegreeWorks







DegreeWorks is currently the only audit that contains accurate up-to-date grades and registration.

Select Register for Classes:

Student • Registration

Registration

What would you like to do?

-  [Prepare for Registration](#)
View registration status, update student term data, and complete pre-registration requirements.
-  [Register for Classes](#)
Search and register for your classes. You can also view and manage your schedule.
-  [Plan Ahead](#)
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
-  [Browse Classes](#)
Looking for classes? In this section you can browse classes you find interesting.
-  [View Registration Information](#)
View your past schedules and your ungraded classes.
-  [Browse Course Catalog](#)
Look up basic course information like subject, course and description.

Select the registration term: Fall 2024

Student • Registration • Select a Term

Select a Term

Terms Open for Registration

Fall 2024

Continue

Note: **Browse Classes** is the class schedule listing of sections by term
Browse Course Catalog is the entire inventory of classes taught at Marist

Prepare for Registration:

Select **Prepare for Registration**



[Prepare for Registration](#)

View registration status, update student term data, and complete pre-registration requirements.

Select Registration Term and the Registration Status Screen will display:

- Your Student Status
- Your Academic Standing
- Any Registration Holds on your account.

[Student](#) • [Registration](#) • [Select a Term](#) • Prepare for Registration

Prepare for Registration

Registration Status

Registration Status

Term: Fall 2024

- ✓ Your Student Status permits registration.
- ✓ Your academic status Good Standing permits registration.
- ✓ You have no holds which prevent registration.

Earned Hours

- i You have Earned Hours for Level: Undergraduate, Institution Hours: 0, Transfer Hours: 6
- i Your class standing for registration purposes is Freshman

Primary Curriculum

Level: Undergraduate
College: Liberal Arts
Degree: Bachelor of Arts
Program: Global Studies
Campus: Marist College Campus
Catalog Term: Fall 2021
Admit Term: Fall 2012
Admit Type: Internal Transfer
Major: Global Studies
Department: School of Liberal Arts
Major Concentration: European Studies

Then Select Registration to go back to the main Registration window and select **Register for Classes**



[Register for Classes](#)

Search and register for your classes. You can also view and manage your schedule.

Select the term you wish to register for and click continue.

You can search for courses by:

By Course Number:

Find Classes Enter CRNs Plans Schedule and Options

Enter Your Search Criteria ⓘ

Term: Fall 2024

Subject

Course Number

Keyword

[Clear](#) [▶ Advanced Search](#)

By CRN:

Find Classes Enter CRNs Plans Schedule and Options

Enter Course Reference Numbers (CRNs) to Register

Term: Fall 2024

CRN

[+ Add Another CRN](#)

Register for Classes:

When you find a class you would like to register for, either by **Find Classes** or **Enter CRNs**, you can add the class directly from this screen:

Note:

- Columns can be rearranged (drag & drop)
- The underlined texts are links to additional information
- The Add button is on the right, click on it to register for the course

Register for Classes

Find Classes Enter CRNs Plans Schedule and Options

Search Results — 39 Classes
Term: Fall 2024 Subject: Criminal Justice

Title	Subject	Course N	Section	Hours	CRN	Term	Instructor	Meeting Times	Campus	Status	Attribute	Linked Sections	Add
INTRO CRIM JUST Lecture	CRJU	101L	111	3	10073	Fall	Savegh, Samantha (...)	S M T W T F S 09:30 AM - 10:45 AM Type	Mari...	3 of 25 seats r...			Add
INTRO CRIM JUST Lecture	CRJU	101L	112	3	10074	Fall	Savegh, Samantha (...)	S M T W T F S 12:30 PM - 01:45 PM Type	Mari...	FULL: 0 of...			Add
INTRO CRIM JUST Lecture	CRJU	101L	113	3	12583	Fall	Bergold, Amanda (P...	S M T W T F S 12:30 PM - 01:45 PM Type	Mari...	3 of 25 seats r...			Add
INTRO CRIM JUST Lecture	CRJU	101L	114	3	11661	Fall	Pantaleo, Michelle (...)	S M T W T F S 03:30 PM - 04:45 PM Type	Mari...	FULL: 0 of... Time Conflict!			Add
CRIMINOLOGY Lecture	CRJU	202L	200	3	10075	Fall	Fischer, Eric (Primary)	S M T W T F S 06:30 PM - 09:00 PM Type	Mari...	FULL: 0 of...			Add
CRIMINOLOGY													

Note:

- After Adding a course, it will appear below
- As you add classes they will appear as **Pending** status
- You must **Submit** to complete the transaction – if you do not submit, you will not be registered!
- When you are registered, **Pending** will change to **Registered**
- Courses will appear in two formats, a visual schedule on the bottom left and a summary panel on the bottom right.

Schedule

Class Schedule for Fall 2024

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6am							
7am							
8am				PUBLIC PRESENTAT			
9am		INTRO CRIM JUST					
10am					INTRO CRIM JUST		
11am						PUBLIC	

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
INTRO CRIM JUST	CRJU 101L, 111	3	10073	Lecture	Pending	**Web Registered**
ANCIENT EAST	HIST 272L, 112	3	12837	Lecture	Registered	None
PUBLIC PRESENTAT	COM 101L, 116	3	10062	Lecture	Registered	None
TOPICS IN BIOLOGY	BIOL 101L, 113	3	10233	Lecture	Registered	None
WRITING FOR COLLEGE	ENG 120L, 132	3	12665	Lecture	Registered	None

Total Hours | Registered: 12 | Billing: 12 | CEU: 0 | Min: 0 | Max: 18

Submit

After you select **Submit**, it shows the courses that you are successfully registered for & any errors. Click on the error to get more information. To remove the course that you are not able to register for, click **Submit** again.

Summary

Title	Details	Hours	CRN	Schedule Type	Status	Action
PHILOSOPHICAL PERSE...	PHIL 101L, 111	3	10345	Lecture	Errors Preventing Rg...	Remove
FINANCIAL ACCING	ACCT 203N, 117	3	11640	Lecture	Registered	None
WRITING FOR COLLEGE	ENG 120L, 125	3	10474	Lecture	Registered	None

Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 18

Submit

What do the other buttons do?



[View Registration Information](#)
View your past schedules and your ungraded classes.

- View current and past schedules
- Review your schedule for next semester, once you have completed your registration



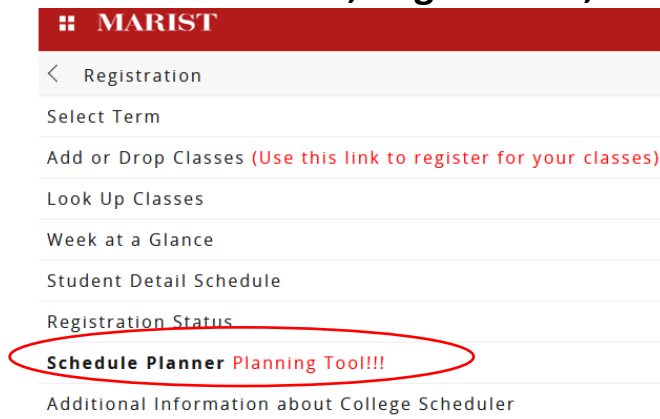
[Plan Ahead](#)
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.

- Links to Schedule Planner – you can save a preferred schedule to import into registration.

If you need to get back to Schedule Planner from Registration 9, click the **4-box** on the upper left



Then click **Student, Registration, Schedule Planner**



If you have any questions or need assistance, please contact:

Office of the Registrar
Phone: 845-575-3250
Email: registrar @marist.edu