

Position Description: Peer Mentor

Term: Fall 2025 Semester
(8 – 14 weeks TBD)

Role: The primary goal of the Peer Mentor program is to help foster connection between first -year students and the Marist Community. Peer Mentors are expected to be a source of information and connection for students, as well as to facilitate opportunities for first – year students to meet and interact while becoming familiar with campus resources.

Peer Mentors are expected to maintain a professional and respectful demeanor while presenting a positive and accurate image of Marist to all incoming first year students. Peer Mentors are expected to attend First Year Programs & Leadership Development programs, including Welcome Week and extended orientation programming during the fall semester. This includes hosting workshops and engagements for first-year students. Peer Mentors are expected to convey the underlying values of Marist and adhere to the goals set forth in the Mission Statement.

Duties:

- Actively participate in all training programs required by First Year Programs.
- Be comfortable interacting with students individually and in small groups.
- Be an active and productive member of a team.
- Welcome each student as they arrive on campus for Welcome Week.
- Be comfortable referring students to campus resources.
- Present yourself as a positive and knowledgeable member of the Marist community by answering questions, being polite and generally being helpful to each student.
- Communicate consistently with First Year Coordinators particularly regarding your schedule, your ability to attend events/meetings, and student concerns.
- Work with First Year Coordinators on developing and facilitating programming through the duration of the fall semester.
- Maintain consistent communication with your mentees throughout the fall semester.
- Outreach to individuals and small groups at least once a week and engagements for your assigned small group.
- Remain engaged and committed to finding ways to reach students throughout the semester.
- Host and facilitate a series of workshops pertaining to first-year transition and opportunities at Marist.
- Complete all other duties as assigned.

Necessary Skills:

- Flexibility
- Good communication skills
- Ability to take constructive criticism and be accountable for one's own actions
- Ability to work as an individual and as a team member
- Open-minded and sensitive to diversity and beliefs of others
- Ability to listen actively to students and interact with students in a genuine manner
- Ability to connect with students individually and facilitate group events/ discussions

SUBJECT TO CHANGE