

MARIST COLLEGE
Social Work Program
Senior Sequence Admission Process

Senior Sequence Planning Meeting

I. Admission Packet

- a. Completed and returned to Dr. Dill no later than Monday February 17, 2019 by 5:00 p.m. or before. ***Forms must be submitted via iLearn drop box. Applications will not be accepted by email***.
- b. The Admission Packet includes the following forms:
 - i. Verification of Academic Standing Form
 - ii. Self-Assessment Form
 - iii. Personal Statement Form
 - iv. Senior Field Work Information Form
 - v. Senior Field work Interview Report (2)

II. Interview with Program Director and with Coordinator of Field Education

- a. Interviews will be held for approximately ½. Drs. Hanssen and Dill will provide a sign-up sheet posted on Dr. Dill's door by Friday February 16, 2019. Interviews to be held on a first come and first serve basis. Interview are to be completed by approximately Friday March 23, 2019.
- b. Internship attire is business casual.

III. Field Placement Interview

- a. Students will be provided with contact information for **two agencies for which they are responsible to arrange an interview.**
- b. Interviews must be completed by Friday April 20, 2019.
- c. Senior Fieldwork Interview Reports must be given to Dr. Dill within **24 hours of the interview** or by the next business day. Submit via drop box.
- d. Dr. Dill will notify you of your tentative placement before you leave for summer break.

IV. Program Letter of Admission and Standing

- a. Upon review of the Verification of Academic Standing Form; Self-Assessment Form; Personal Statement Form; Faculty References – a final decision regarding admission to Senior Sequence will be made. The Program Director will send a letter to each student verifying his/her status for admission to Senior Sequence during summer break.
- b. If students have any questions about the verification letter, students are to contact Dr. Hanssen immediately.

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Admission to the Senior Sequence is the final milestone toward the completion of the BSW Program. This process builds on previous opportunities in the program for the students to continue to assess their commitment to social work and their readiness for the next challenge. The Social Work Faculty is collectively responsible for approving the admission of students to the Senior Sequence. The course work and field education experiences have been preparing you to master the ten core competencies as outlines in the 2015 CSWE EPAS. The Senior Sequence will provide broader opportunities to progress in your mastery of the 9 Core Competencies through academic work with application of knowledge, values and skills in the field.

The Senior Sequence is a program of theoretical study in sociology and social work along with the concurrent application of theory through the field practicum.

Each student is responsible for preparing an admission packet of the following information and submitting it to the Program Director on the designated date.

The faculty will review this material for the purpose of determining student admission status. In addition, students are expected to be responsible for fulfilling all appointments and interviews as outlined below.

To be admitted to the Senior Sequence, students are expected to be in good standing as defined in the Policy on Good Standing and Probation or Termination from the Social Work Program Handbook. Students with certain conditions or probation may be admitted if there is a satisfactory plan of correction that can be completed in a timely manner.

I. Admission Packet

a. Fulfillment of Academic Expectations

- i. Students will seek assistance from their advisors to verify academic status in the following areas:
 1. Completion of all prerequisites
 2. “C” or better in all Sociology and Social Work courses required for the major
 3. “C” or better in college Writing II or satisfactory score on the Writing Proficiency Exam (College wide requirement).
 4. 2.0 GPA minimum overall.
 5. A plan to complete all requirements for graduation in a timely manner
- ii. The Verification of Academic Standing form is to be signed by both the student and the faculty advisor.

b. Fulfillment of Non-Academic Expectations

Students will complete the Self-Assessment Form. Resources that may be useful for completing the form are outlined in the introduction on the form.

c. Personal Statement Form

On this form summarize your commitment to completing the Social Work Program in preparation for entry level practice. This should include a statement about your willingness to participate in the program as structured, sign the form.

d. Senior Field Work Information Form

Information provided on this form will be used in planning and selecting two (2) agencies for the required interviews. This form is to be handed in with the admission packet.

Appointment with the Program Director and Field Coordinator

The purpose of this meeting is to review the completed admission packet and the student's commitment to the Program. Students and the Director of Field Education will review program objectives, assignments and structure of Senior Sequence. Each appointment lasts approximately one-half hour and is conducted at a scheduled time.

At this meeting the goal is to clarify any responses that were unclear and the expectations of the placement process and the senior field practicum. Students will be matched with two (2) agencies and must complete both interviews before a decision is reached. Students are reminded that all placements are contingent upon receipt of letter of status for admission to Senior Sequence.

Field Education Placement Interviews

Each student is expected to participate in two interviews (one with each assigned agency) after being matched. Agencies may require brief resumes for these interviews. All students should be professionally attired for each interview. Upon completion of the interview the student is expected to complete a Senior Fieldwork Interview Report Form. The Coordinator of Field Education will then follow up with the agency regarding the outcome of the interview process. Each student will receive a confirmation of Senior Practicum along with their letter of admission and standing.

Program Letter of Admission and Standing.

After the completion of all paperwork and interview reports have been received, a letter is sent to students during the summer break confirming their status for Senior Sequence. Any conditions for admission are outlined in this letter. Additionally, you will receive your agency assignment within this correspondence.

Students will seek assistance from the advisors to verify their academic status for admission to the Senior Sequence. By the spring semester of the junior year students are expected to complete about 90 credits of major and core/liberal studies requirements and electives. All other requirements and electives (totaling 120 credits) should be completed from the summer of the junior year through the summer of senior year.

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Verification of Academic Standing**

In the box corresponding to the course number and name, identify your grade. If you Transferred this course in from another college, place a T in the corresponding box, if the course was Waived, place a W in the box

1. Proposed Social Work Curriculum	Include Grade or T if a Transfer or W for Waived
SOC 101 Introduction to Sociology	
SOC 336 Social Inequality	
SOC 341 Social Change	
SOC 440 Social Theory	
SOC 480 Social Research Methods	
SOCW230 Introduction to Social Work	
SOCW330 Social Service Theory and Practice	
SOCW344 Social Welfare: Policies and Analysis	
SOCW345 Human Behavior in the Social Environment	
SOCW383 Junior Field Education	
SOCW 383 Social Work Methods I	
SOCW395 Social Work w/ Diverse Populations	
SOCW475 Social Work Methods II	
Required Social Work Elective	
SOCW478 Senior Integrative Seminar	
SOCW482 Practicum in Social Work I	
SOCW483 Practicum in Social Work II	
Total Social Work Credits	
Major Requirements Proposed	
PSYC 101 Introduction to Psychology	

1. Proposed Social Work Curriculum	Include Grade or T if a Transfer or W for Waived
POSC110 American National Government	
ECON 150 Economics of Social Issues	
BIOL101 Topics in Biology OR BIOL237 Human Biology	
Total Credits for Related Field Requirements	
Total for Major & Related Field Requirements	
Foundation	
FYS 101 First Year Seminar	
ENG 120 Writing for College	
Total	
Distribution	
PHIL 101 Philosophical Perspectives	
Ethics, Applied Ethics, Religious Studies	
Fine Arts	
History	
Literature	
Mathematics	
Natural Science (fulfilled by major field requirement)	
Social Science (fulfilled by major field requirement)	
Computer Technology for the 21 st Century	
Total Credits	
Electives	
Total Elective Credits	
Total Requirement for Graduation	

2. Completion of all prerequisites: Students must have completed or be enrolled in all the major courses EXCEPT for the following: SOCW 475 N, SOCW 478L, SOCW 482N and SOCW 483 N. Explain why any prerequisites are not complete and identify a plan for their completion.

3. C or better in all SOC and SOCW courses required for the major: Indicate any of these courses that do not have a C or better grade. Provide an explanation of how this has been corrected or what plan has been made to correct this deficit.

4. C in Writing for College or a satisfactory score on the Writing Proficiency Exam: Indicate here how this college wide requirement has been satisfied.

5. 2.0 GPA minimum overall: Indicate here, providing the date of your most recent GPA

6. Completion Plan for all course work: Outline below, a plan to complete all requirements and the 120 credits necessary for graduation.

Plan of Correction:

Student	Date	Advisor	Date
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Self-Assessment

“It has been said that the most important tool a social worker possesses is herself or himself” (Johnson, 2010, p. 72). The Self-Assessment Form can help you and your faculty clarify your level of readiness for the Senior Sequence. The questions on this form relate to the non-academic expectations outlined in the Policy on Good Standing, and Probation or Termination from the Social Work Program (Social Work Program Handbook). It might be helpful to consider previous course assignments, such as your eco map and papers on your personal value system. Your faculty advisor is also available to assist you with this form.

Please provide rankings (circle the response with which you most agree) and comments as required. Answer all the questions (if additional space is needed either use back or attachment with numbers clearly labeling the response to the question).

1. I understand the NASW Code of Ethics

Not at All	ly Little	asionally	host Always	ays	
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Comments:

2. I am committed to abiding to the NASW Code of Ethics in social work practice

Not at All	ly Little	asionally	host Always	ays	
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Comments:

3. Describe an example of how the NASW Code of Ethics influenced your behavior in your Junior Volunteer Experience.
4. What has your volunteer experience taught you to date that will influence your learning going into senior year?
5. Identify a circumstance in which you might find it difficult to follow the NASW Code of Ethics.

6. I uphold the Marist College Code of Student Conduct as outlined in the Marist College Student Handbook.

Not at All	ly Little	asionally	host Always	ays	
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7. Give three (3) examples of expectations of the Marist College Code of Student Conduct that you think are most relevant for a beginning level social worker.

8. I attend classes regularly.

Not at All	ly Little	asionally	host Always	vays	
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9. What is your definition of regular class attendance?

10. I communicate with faculty regarding any deviation from the attendance policy

Not at All	ly Little	asionally	host Always	vays	
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11. I consistently hand work in on time

Not at All	ly Little	asionally	host Always	vays	
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12. When I need help, I take the initiative and ask for help

Not at All	ly Little	asionally	host Always	vays	
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13. Give a recent example of when and whom you asked for help.

14. I work cooperatively with other students.

Not at All	ly Little	asionally	host Always	vays	
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15. Give two (2) recent examples of your cooperative work with other students in your cohort.

16. I am a self-reflective person

Not at All	ly Little	asionally	host Always	vays	
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17. Give two (2) recent examples of how self-reflection led to your increased awareness.

18. Appropriate self-disclosure is consistent with social work practice.

Not at All	Very Little	Sometimes	Most Always	Always	
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19. I understand what is acceptable for appropriate professional dress.

Not at All	Very Little	Sometimes	Most Always	Always	
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20. The NASW Code of Ethics (2017) identifies several reasons why a social worker may become impaired and discusses what social workers are expected to do if they become impaired (p.23). Review this section of the Code of Ethics below and answer the following questions by checking all that apply.

4.05 Impairment (page 25)

(a) Social workers should not allow their own personal problems, psychosocial distress, legal problems, substance abuse, or mental health difficulties to interfere with their professional judgment and performance or to jeopardize the best interests of people for whom they have a professional responsibility.

(b) Social workers whose personal problems, psychosocial distress, legal problems, substance abuse, or mental health difficulties interfere with their professional judgment and performance should immediately seek consultation and take appropriate remedial action by seeking professional help, making adjustments in workload, terminating practice, or taking any other steps necessary to protect clients and others.

Check all that Apply with an X.

Factors that may result in impairment identified by NASW Code of Ethics	In the past I experienced...	In the past I received help for	Presently, I am experiencing..	Presently, I am seeking help for...	Presently, I am receiving help for.....
1. Personal Problems (everyday issues: school, family, job)					
2. Psychosocial Distress (issues that may interfere with day to day functioning)					
3. Mental Health Difficulties (professional intervention)					
4. Substance abuse difficulties (alcohol, marijuana etc)					
5. Legal Issues *Including Misdemeanors & felony convictions					

21. Citizenship status can be an issue for agency placement. So that we can address this concern with you, please indicate your citizenship status.

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Personal Statement Form

Please summarize your commitment to completing the Social Work Program. Consider these points: time management, responsibilities for academics versus family, returning block placement in January, areas for your own personal and professional growth, ideal and non-ideal circumstances at your placement).

In conclusion, I understand what is expected of me to complete the Senior Sequence and I am willing to participate in the Social Work Program as it is defined. In addition, I will abide by the NASW Code of Ethics in the performance of all my professional social work activities.

Student Signature

Date

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I. IDENTIFYING INFORMATION

Name: _____ Date of birth: _____

Address to be communicated with in the summer:

Best phone number & E-mail address to contact you: _____

II. BACKGROUND:

Credits earned to date: _____ GPA: _____

Expected Date of Graduation: _____

Foreign Language: _____

List all voluntary activities you are involved in:

III. PLANNING INFORMATION

Geographic preference: Dutchess _____ Ulster _____ Orange _____ Other _____

Do you have a car? Yes _____ No _____

IV. Please indicate any special needs or additional concerns you have regarding your Senior Field Education placement.

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Senior Fieldwork Interview Report
#1

Student's Name: _____

Agency: _____

Agency Interviewer: _____

Agency Interviewer's Phone Number: _____
e-mail address _____

I. Briefly describe your understanding of the responsibilities and learning opportunities you would have in this placement and who your supervisor would be.

II. Briefly identify specific learning opportunities that this field education experience will provide.

III. Identify the competencies and related skills that you believe you will have the greatest opportunity to practice?

IV. Any additional thoughts or comments about this learning opportunity:

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Senior Fieldwork Interview Report
#2

Student's Name: _____

Agency: _____

Agency Interviewer: _____

Agency Interviewer's Phone Number: _____
e-mail address _____

- I. Briefly describe your understanding of the responsibilities you would have in this placement and who your supervisor would be.

II. Briefly identify specific learning opportunities that this field education experience will provide.

III. Identify the competencies and related skills that you believe you will have the greatest opportunity to practice?

IV. Comments (including schedule for field placement and if you would accept this placement if offered an opportunity to intern):